



## DIRECTORY INFORMATION & PHOTOGRAPH RESTRICTION FORM

School directory information can be made public without the consent of parents. Directory information includes: The student's name, birth date, place of birth, major field of study, post-high school career plans, and addresses of students who took the post-high school career survey, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, type of awards received, and the most recent school attended by the student.

School principals have official forms which parent(s)/guardian(s) must fill out each year if they do not want directory information made public (Family Education Rights and Privacy Act of 1974, 20 U.S.C. 1232g (6)(1), 34 C.F.R. Part 99).

There are times during a school year when photographers from local news media may visit your child's classroom. In addition, staff members from the school district's public information office may take photographs, slides, digital pictures, and/or videos to be used in district publications, web sites and presentations. These photographs are sometimes used by universities for textbook illustrations, and in other publications that have wide distribution.

You have the right to not allow photographs to be taken of your son or daughter. If, for any reason, you do not want your child photographed, please sign this form and return it to your school principal. A new form must be signed for each school year. Thank you for your cooperation.

**PLEASE SIGN AND RETURN THIS FORM TO YOUR SCHOOL PRINCIPAL.**

***If no form is on file, it will be assumed that permission for the release of directory information and/or photos has been granted.***

To the Building Principal:

Please:	Release directory information	Yes_____	No_____
	Allow photos to be taken	Yes_____	No_____
	Allow photo to be placed in yearbook	Yes_____	No_____

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address: \_\_\_\_\_

School year: \_\_\_\_\_ School: \_\_\_\_\_ Teacher: \_\_\_\_\_ M/F: \_\_\_\_\_

**Attention Principals, Secretaries and Teachers:** If this child is a ward of the court (foster child), permission **MUST** be obtained from his/her caseworker. Students who are 18 years of age may sign their own request.