

PENINSULA SCHOOL DISTRICT
Job Description

LICENSED PRACTICAL NURSE - MULTI-HANDICAPPED CLASS

JOB SUMMARY:

This position supervises and provides care to severely multi-handicapped and medically involved students. Responsibilities include providing total physical care for the students, according to the individualized health care plan, monitoring student health needs, providing auditory and physical stimulation, and maintaining a sanitary and safe environment. Position works under general supervision of the school nurse and certified teacher(s).

DUTIES AND RESPONSIBILITIES:

1. Meets students at their bus; transports students from bus to classroom; appropriately transfers and positions students to and from wheelchair, mat, prone stander, or changing table always using safe lifting and transferring techniques. Connects required medical equipment and ensures that equipment is in proper working order.
2. Attends to students' personal hygiene and health care needs. As required, feeds children orally or through gastro-intestinal tubes, gives medication as authorized, changes diapers, monitors seizure activity and provides oxygen as necessary; uses suctioning equipment to remove secretions as ordered by health care provider.
3. Monitors physical condition of students; calls for emergency medical assistance as deemed necessary by health situation.
4. Provides auditory and physical stimulation; reads aloud; plays music; talks to students.
5. Maintains a clean, sanitary and safe environment for students; continuously monitors students' positions to ensure that students are not in danger of being injured. Washes hands after providing personal hygiene care; stores soiled clothing properly; wipes surfaces with disinfectant cleaner.
6. Transports students from classroom for therapy, transportation, specialists (P.E., music) or during emergency drills. Moves health care equipment with student.
7. Maintains classroom records; charts medication given; records student activity and observations of behavior and overall health.
8. Communicates with parents as directed by teacher or school nurse.
9. Participates as a member of the team in providing for education and safe care of students.
10. Maintains communication with school nurse, therapists, bus drivers and other staff members concerning individual student needs.
11. Works with students individually or in small groups in a variety of learning activities assigned by the teacher(s). Uses programmed teaching guides as well as a variety of approaches to promote student understanding of materials presented.
12. May need to ride bus to and from school with student.
13. Performs related duties as assigned.

AFFILIATION: PSE - Clerical

FLSA: Covered

REPORTING RELATIONSHIPS:

Reports to Principal. Receives lead direction from school nurse, certified teacher and pediatric therapist.

WORKING CONDITIONS:

Confined to work area; may not leave students unattended without coverage from another staff member. Required to attend to students' personal hygiene; required to lift and transfer students; required to bend over tables to provide care. Exposed to infectious diseases; required to physically restrain students. Exposed to high noise levels from students making vocalizations. Required to work with adaptive equipment.

MINIMUM QUALIFICATIONS:

Education and Experience

High school graduation or equivalent and graduate of accredited practical nurse program. Two years of nursing experience. Experience with special needs individuals desirable.

Allowable Substitution

None.

Knowledge, Skills & Abilities

Knowledge of health care and medication.

Knowledge of a variety of medical complications.

General knowledge of handicapping conditions.

Skill in providing physical care.

Skill in lifting and positioning individuals properly.

Skill in assessing health needs and requirements.

Skill in working with health care equipment such as wheelchairs, feeding tubes, syringes, monitoring equipment, oxygen equipment and suction machines.

Skill in assessing emergency situations.

Ability to deal with special needs individuals and their families in a warm and confident manner.

Ability to remain flexible to changes in assignments or situations.

Ability to maintain accurate records.

Ability to properly lift, transfer and position students.

Ability to maintain a safe and sanitary environment.

Ability to tolerate an environment that provides limited opportunities for interaction.

Ability to constantly monitor student health and comfort.

Ability to establish and maintain effective working relationships with staff and parents.

Licenses/Special Requirements

Must maintain current license as a practical nurse. Must obtain regular training as required by Washington State for licensed practical nurses.